



Lake Geneva Country Club

P.O. Box 80

Fontana, WI 53125

APPLICATION FOR EMPLOYMENT

Lake Geneva Country Club (LGCC) is an equal opportunity employer. This application will remain on file for one year.

Position Applied For: _____ Date of Application: _____

GENERAL INFORMATION

Last Name	First Name	Middle	Are you eligible to work in US?
Street Address			Home Phone
City	State	Zip	Message Phone or Cell Phone
Referred By: Wisconsin Job Center Internet Newspaper Employee: Other:			Email Address
What work schedule are you available for? Full-time Part-time Summer Other			
What shift will you accept? Days Evenings Weekends Holidays			Date available to work:
List any days or times you are NOT available to work:			
Have you previously completed an employment application with LGCC? Yes No			
Are you a past LGCC Employee? Yes No Dates Employed:			
Name used while employed at LGCC if different than above:			
Have you ever been convicted of a law violation other than a minor traffic violation? Yes No If yes, please explain. (Conviction will not necessarily disqualify an applicant from employment. Applicants are not expected to disclose sealed or expunged records of convictions or arrests.)			
Drivers License Number _____ State _____ (It required for the position applying for.)			Check if you are over age 18 _____ -or- Under age 18 _____ Under age 16 _____

EMPLOYMENT HISTORY

Complete all information even if submitting a resume.

Include any military experience, internship, or externship which may relate to the position for which you are applying.

May we contact your present employer for a reference? Yes No Later

Indicate below all work experience beginning with your current or most recent employment.

Current/Last Employer	Address	Telephone	Fax
Supervisor Name	Dates Employed	Your Position	
Summarize your job responsibilities:			
Reason for Leaving:			

Employer	Address	Telephone	Fax
Supervisor Name	Dates Employed	Your Position	
Summarize your job responsibilities:			
Reason for Leaving:			

Employer	Address	Telephone	Fax
Supervisor Name	Dates Employed	Your Position	
Summarize your job responsibilities:			
Reason for Leaving:			

ADDITIONAL EMPLOYMENT

Employer	Address	Dates Employed	Your Position
Reason for Leaving:			
Employer	Address	Dates Employed	Your Position
Reason for Leaving:			
Employer	Address	Dates Employed	Your Position
Reason for Leaving:			

EMPLOYMENT HISTORY CONTINUED

If work or educational experience was obtained under another name, please indicate name(s) and date(s) used:

Is all previous work experience listed? _____ If not, please attach a listing of additional previous experience.
Please explain any gaps in your employment history:

EDUCATION

School Name City and State	Telephone	Did you Graduate	Diploma/Degree	Major/Courses
High School/GED				
College or Technical School				
Graduate or Professional School				
Other Education including Military				

BUSINESS OR PROFESSIONAL REFERENCES

Name	Relationship	Name Of Business	Telephone
Name	Relationship	Name Of Business	Telephone
Name	Relationship	Name Of Business	Telephone

Skills: _____

Please list additional qualifications, skills or knowledge pertinent to the position you are applying for:

REFERENCE RELEASE FORM
PLEASE READ CAREFULLY BEFORE SIGNING

I certify that all statements made by me on this application are true, complete and correct to the best of my knowledge. I hereby grant permission to *Lake Geneva Country Club* and its personnel to confirm, by personal inquiry or otherwise, the information I have given in the employment process. I understand that any misrepresentation of facts given in this process is grounds for rejection of this application or dismissal, if employed. I release all persons connected with any request for information from all claims, liability and damages for whatever reason arising out of furnishing the information.

I understand that if I am offered a job, the job offer is conditional on my passing employment and professional reference checks, and criminal background checks. I understand and agree that background inquiries may be requested that will seek information as to my job performance, experiences and abilities, along with reasons for termination of past employment. Furthermore, I understand and agree that you may request information from various federal, state and other agencies.

I understand that if employed my employment can be terminated, with or without cause, at any time at the discretion of the employer or myself. I understand that no one has authority to enter into any agreement for employment for any specified period of time or to make any agreement contrary to the foregoing, except for a written employment agreement which has been signed by a representative of this facility and notarized.

I do hereby RELEASE all previous employers, schools attended and *Lake Geneva Country Club* from all liability in regard to the final outcome(s) due to the transmission of reference information. Should I become an employee, I agree to abide by the policies and procedures as set out by *Lake Geneva Country Club*.

I hereby acknowledge that I have read and understand the above statements.

Signature of Applicant

Date of Application